

**KENTUCKY BOARD OF LICENSED  
DIABETES EDUCATORS (KBLDE)  
Meeting Minutes – January 21, 2020**

A meeting of the Kentucky Board of Licensed Diabetes Educators was held at the Department of Professional Licensing on January 21, 2020.

Members Present

Dr. Kristen Stakelin, Board Chair  
Paula Miller  
Larry Brown  
Daniel Stinnett  
Pamela Rickerson

Dept. of Professional Licensing Staff

Megan Norton, Board Administrator  
Chessica Nation, Admin Section Supervisor  
Courtney Cook, Fiscal Section

Others

Carson Kerr, Attorney, Office of Legal Services

Members Absent

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**CALL TO ORDER**

Dr. Stakelin, Board Chair, called a regular meeting of the Kentucky Board of Licensed Diabetes Educators to order at 10:06 AM Tuesday January 21, 2020 at the Department of Professional Licensing. A quorum was present.

Chessica Nation swore in new members Daniel Stinnett, representing Registered Dietitians and Larry Brown, Citizen at Large.

**APPROVAL OF THE MINUTES**

Ms. Miller made a motion to approve the minutes of the October 15, 2019 regular meeting. Dr. Stakelin seconded and the motion carried.

**FINANCIAL REPORT**

The financial statement for the months of October, November and December 2019 were presented to the Board for review. No further action was required.

**DPL UPDATE**

Chessica Nation welcomed the Board to the Mayo-Underwood Building. She advised that any gubernatorial changes could also bring changes in appointed leadership. She advised Commissioner VanHoose served at the pleasure of the previous administration and was relieved of his duties January 17. She advised at this time the Department has not been notified of who his replacement will be or when they will begin work.

**BOARD COUNSEL'S REPORT**

Mr. Kerr advised he is finalizing correspondence the Board requested be sent to the Association of Diabetes Care and Education Specialist (formally American Association of Diabetes Educators). Once finished he will send to Board members for review.

## **BOARD CHAIR REPORT**

Dr. Stakelin provided an update on information presented at the October meeting. The American Association of Diabetes Educators has officially changed their name to the Association of Diabetes Care and Education Specialists thus getting rid of the term Diabetes Educator. Dr. Stakelin discussed the impact this will have on the Boards name and regulations. Mr. Kerr advised these changes could be made but only in a legislative session. He advised the 2020 legislative session is already in and it would be 2021 at the earliest.

## **OLD BUSINESS**

## **NEW BUSINESS**

The Licensure Status report was reviewed. No action is required.

Ms. Norton advised it is time for 2019 Renewal Audits. She advised per regulation the Board can audit up to 15% of its licensees but typically only audit 3%. After discussion, the Board agreed to keep the audits at 3%. Ms. Norton will send out letters this week so all information can be reviewed at the April meeting. Mr. Brown suggested that the Board move to an online audit system like many other Boards within DPL. The licensee will receive correspondence ahead of their renewal date that they are being audited and will be required to upload proof of attendance certificates into eServices. After discussion the Board decided to move forward with online audits for 2020. Ms. Nation advised she would speak with DPL programmers to see when this can be completed.

The Board reviewed the sample self-assessment on its website and decided it would make application review more streamline if all Apprentice Permit applicants used the same assessment. The Board also discussed how information from the self-assessment should carry over to the applicants training plan. Ms. Norton will add information to the website suggesting its use. Mr. Kerr advised a statutory change is needed to make it a requirement.

## **APPLICATION COMMITTEE REPORT**

The Applications Committee made a motion to approve the following:

Amy Meador- Apprentice Permit- Approved

Lori Conger- Apprentice Permit- Approved

Jason McKenzie- Apprentice Permit- Approved

Mary Murphy- Reinstatement – Approved

Merritt Bates-Thomas- Licensed Diabetes Educator- Approved

Sara Kaiser- Master Licensed Diabetes Educator- Approved

Marissa Scent- Master- Approved

Emma Gibson- Apprentice Permit- Approved with Provisions

Mr. Brown made a motion to approve the application recommendations. The motion was seconded by Dr. Stakelin and it carried.

### **TRAVEL**

Mr. Brown made a motion to approve travel for today's meeting. The motion was seconded by Ms. Miller and it carried.

### **FUTURE MEETINGS**

The next Regular Board Meeting will be held April 21 at 10:00 am at the Department of Professional Licensing 500 Mero Street Frankfort, KY 40601

### **ADJOURNMENT**

With no further business to discuss, Dr. Stakelin made a motion to adjourn the meeting at 11:22 p.m.